

**BUTLER BOARD OF EDUCATION
BUTLER, NJ 07405
MINUTES
EXECUTIVE MEETING 6:00 P.M.
REGULAR MEETING 6:30 P.M.
JANUARY 23, 2025
BUTLER HIGH SCHOOL AUDITORIUM**



CALLED TO ORDER:

BY: K. Smith, called the meeting to order at 6:00 p.m., and read the Open Meeting Statement, below:

MEETING NOTICE ANNOUNCEMENT:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

PLEDGE OF ALLEGIANCE

ROLL CALL (MEETING ATTENDANCE):

A. Allison -**PRESENT**
J. Tacinelli -**PRESENT**
J. Tadros -**PRESENT**

A. Drucker -**PRESENT**
H. Oguss -**ABSENT**
C. Ziegler -**PRESENT**

J. Karpowich -**PRESENT**
K. Smith -**PRESENT**
M. Gogel -**PRESENT**

L. Grecco- Bloomingdale Representative -**PRESENT**



MOTION TO ENTER CLOSED SESSION

Motion by C. Ziegler, seconded by J. Karpowich, that the Butler Board of Education adopt the following resolution:

BE IT RESOLVED, by the Butler Board of Education on this 23rd day of January, 2025 at 6:05 p.m., as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel and Finance which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on 1/23/2025 at 6:05 p.m.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of J. Tadros, seconded by J. Karpowich, the meeting was called back to public session at 6:29 p.m.

ANNOUNCEMENT(S): None.

CORRESPONDENCE: None.

DISTRICT RECOGNITION: None.

STUDENT REPRESENTATIVES:

- Riley Malone



PRESENTATIONS:

New Jersey Governor's Educator of the Year and Educational Service Professional of the Year.

- Mr. Manco, Principal of Aaron Decker Elementary School:
 - Educator of the Year - Ms. Allison Kreisinger
 - Educational Service Professional of the Year - Ms. Karen Lomascola
- Mrs. Michelle Papa, Principal of Richard Butler Middle School:
 - Educator of the Year - Mr. Jason Kurpick
 - Educational Service Professional of the Year - Mr. Joseph Fischer
- Mr. Rory Fitzgerald, Principal of Butler High School:
 - Educator of the Year - Mr. Mauricio Penilla
 - Educational Service Professional of the Year - Ms. Lisa Urbina

APPROVAL OF MINUTES:

Motion by C. Ziegler, seconded by A. Allison, it was moved to approve the following minutes and dispense with the reading of the same since each member had received a copy:

- December 19, 2024 executive meeting minutes.
- December 19, 2024 regular meeting minutes.
- January 2, 2025 reorganizational meeting minutes.

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

All in favor. L. Grecco abstain only on January 2, 2025 reorganizational meeting minutes.

SUPERINTENDENT'S REPORT:

- a. Good News and Progress in Our Schools**
- b. HIB Report - Approval of HIB Self Assessment Report:**

Motion by C. Ziegler, seconded by J. Tadros, that the Butler Board of Education adopt the following resolution:

RESOLVED, that the Board of Education accepts the attached HIB Report beginning December 20, 2024 through January 21, 2025.

School	Incidents Reported	Confirmed Incidents HIB	Inconclusive - Case Remains Active	Unfounded/ Threshold or Code of Conduct Determinations
BHS	4	1	0	3



RBS	3	0	0	3
ADS	7	1	0	6

BE IT FURTHER RESOLVED, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.

ROLL CALL:

A. Allison -**YES**
J. Tacinelli -**YES**
J. Tadros -**YES**

A. Drucker -**YES**
H. Oguss -**ABSENT**
C. Ziegler -**YES**

J. Karpowich -**YES**
K. Smith -**YES**
M. Gogel -**YES**

L. Grecco - Bloomingdale Representative -**YES**

Motion carried 9-0-0

COMMUNICATIONS: None.

DELEGATE/LIAISON REPORTS:

- a. Butler Education Foundation - K. Smith
 - Golf Outing coming up.
- b. NJ School Boards Delegate - M. Gogel
 - BOE Director meeting 1/31/2025.
- c. MOCESCOM - H. Oguss
- d. MCSBA - J. Tadros

PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable): None.

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;



- d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that “Comments from the Audience” is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

PERSONNEL AND POLICY - J. Tacinelli, Chair

Personnel Committee Meeting Report

Policy Committee Meeting Report

Motion by J. Tacinelli, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motion PP 18-25, as described below:

PP 18-25 Appointments*

Discussion: None.

ROLL CALL:

- | | | |
|--|--------------------------|---------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - YES |
| J. Tacinelli - YES | H. Oguss - ABSENT | K. Smith - YES |
| J. Tadros - YES | C. Ziegler - YES | M. Gogel - YES |
| L. Grecco - Bloomingdale Representative - YES | | |

Motion carried 9-0-0

Motion by J. Tacinelli, seconded by J. Karpowich, to accept the recommendation of the Superintendent to approve and adopt motion PP 19-25 as described below:

PP 19-25 Appointments

Discussion: None.

ROLL CALL:

- | | | |
|---------------------------|--------------------------|---------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - YES |
| J. Tacinelli - YES | H. Oguss - ABSENT | K. Smith - YES |
| J. Tadros - YES | C. Ziegler - YES | M. Gogel - YES |

Motion carried 8-0-0



RESOLUTIONS PP 18-25: APPOINTMENTS*

RESOLVED, the Board of Education approves the following appointments pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

PERSONNEL

A. Administrative/ Office Personnel

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Melissa S. Berger	Approve	Treasurer	\$7,005.00	DT	02/01/2025	06/30/2025	
Logan Kandel	Approve	Payroll & Benefits Specialist	\$62,000.00	DT	02/01/2025	06/30/2025	

B. Instructional

Name	Nature of Action	De/Step	Salary	Location	Date Effective	Date Terminated	Discussion
#4275	Approve	BA / 15	\$93,505.00	BHS	01/05/2025	01/20/2025	Employee requesting additional medical leave. Employee will utilize sick days. Employee will return to work on 01/21/2025.

C. Substitute/Other

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Arle Berghorn	Approve	Substitute Nurse	\$160.00/day	DT	02/01/2025	06/30/2025	

D. Coaches/Activity Positions

Sport	Nature of Action	Coach	Position	Season	Stipend	Longevity	Date Effective	Date Terminated	Discussion
Marching Band	Approve	Theresa Shultis	Volunteer	Winter	-	-	01/18/2025	01/23/2025	Volunteer Nurse for the Disney Trip. Revised dates from the 02/22/2024 agenda.



CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - J. Tadros, Chair

Committee Meeting Report

Motion by J. Tadros, seconded by J. Karpowich, to accept the recommendation of the Superintendent to approve and adopt motions CIS 47-25 through CIS 49-25, as described below:

- CIS 47-25 Approval of Professional Days***
- CIS 48-25 Approval of Field Trips***
- CIS 49-25 Approval of Out-of-District Placement for the 2024-2025 SY***

Discussion: None.

ROLL CALL:

- | | | |
|---------------------------|--------------------------|---------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - YES |
| J. Tacinelli - YES | H. Oguss - ABSENT | K. Smith - YES |
| J. Tadros - YES | C. Ziegler - YES | M. Gogel - YES |

L. Grecco - Bloomingdale Representative -**YES**

Motion carried 9-0-0

Motion by J. Tadros, seconded by A. Allison, to accept the recommendation of the Superintendent to approve and adopt motion CIS 50-25, as described below:

CIS 50-25 Approval of Fundraisers

Discussion: None.

ROLL CALL:

- | | | |
|---------------------------|--------------------------|---------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - YES |
| J. Tacinelli - YES | H. Oguss - ABSENT | K. Smith - YES |
| J. Tadros - YES | C. Ziegler - YES | M. Gogel - YES |

Motion carried 8-0-0

RESOLUTION CIS 47-25: APPROVAL OF PROFESSIONAL DAYS*

RESOLVED, the Board of Education approves the following professional days for the 2024-2025 school year:

Date	Vendor	Workshop Title/Presenter	Cost	Participants/Requestor
02/07/2025	NJ Football Coaches Association	NJFCA Clinic	\$0.00	Sean Centinaro



02/21/2025 - 02/22/2025	Glazier Clinics	Football Clinic	\$661.62	Jason Luciani
----------------------------	-----------------	-----------------	----------	---------------

RESOLUTION CIS 48-25: APPROVAL OF FIELD TRIPS*

RESOLVED, the Board of Education approves the following field trips for the 2024-2025 school year:

Date	School	Destination/ Purpose	Requesters/Chaperones	Cost/Funding Source
01/18/2025 - 01/23/2025	BHS	Walt Disney World	Lyn Lowndes Nicholas Branch Rory Fitzgerald	Quad - \$1,987.00 per person Triple - \$2,059.00 per person Double - \$2,202.00 per person Students will be fundraising. Revised dates from the 12/14/2023 agenda.

RESOLUTION CIS 49-25: APPROVAL OF OUT-OF-DISTRICT PRIVATE PLACEMENT FOR 2024-2025 SY*

RESOLVED, the Board of Education approves the following out-of-district private placement for the 2024-2025 school year:

Student ID Number	District	School Attending	Dates	Tuition	Extraordinary Services	Account
#94983	Butler	Chancellor Academy	01/16/25 - 06/30/25	SY: \$45,915.00	SY: N/A	11-000-100- 566-00-000

RESOLUTION CIS 50-25: APPROVAL OF FUNDRAISERS

RESOLVED, the Board of Education approves the following fundraisers and activities for the 2024-2025 school year:

Club/Activity	Dates of Fundraiser	Event Description	Purpose of Fundraiser
RBS Student Council	02/05/2025 - 02/12/2025	Candy Heart Sale	To raise funds for student activities.



FINANCE - C. Ziegler, Chair

Committee Meeting Report

Motion by C. Ziegler, seconded by A. Allison, to accept the recommendation of the Superintendent to approve and adopt motions FIN 55-25 through FIN 58-25, as described below:

- FIN 55-25 Bills and Claims and Payroll Report***
- FIN 56-25 Open Purchase Order Reports***
- FIN 57-25 Transfers***
- FIN 58-25 Reports of the Secretary and Treasurer***

Discussion: None.

ROLL CALL:

- | | | |
|---------------------------|--------------------------|---------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - YES |
| J. Tacinelli - YES | H. Oguss - ABSENT | K. Smith - YES |
| J. Tadros - YES | C. Ziegler - YES | M. Gogel - YES |

L. Grecco - Bloomingdale Representative -**YES**

Motion carried 9-0-0

Motion by C. Ziegler, seconded by J. Karpowich, to accept the recommendation of the Superintendent to approve and adopt motion FIN 59-25, as described below:

FIN 59-25 Approval of Shared Services Agreement with Northern Region Educational Services Commission for 2024-2025 SY

Discussion: None.

ROLL CALL:

- | | | |
|---------------------------|--------------------------|---------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - YES |
| J. Tacinelli - YES | H. Oguss - ABSENT | K. Smith - YES |
| J. Tadros - YES | C. Ziegler - YES | M. Gogel - YES |

Motion carried 8-0-0

RESOLUTION FIN 55-25: BILLS AND CLAIMS AND PAYROLL REPORT*

RESOLVED, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$2,782,581.49** and further move that the following bills drawn on the current account in the total amount of **\$0.00** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.



RESOLUTION FIN 56-25: OPEN PURCHASE ORDER REPORTS*

RESOLVED, the Board of Education authorizes approval of the **Open Purchase Order Reports**, as per attached, in the amount of **\$2,005,566.60**.

RESOLUTION FIN 57-25: TRANSFERS*

RESOLVED, the Board of Education approves transfers for the month of **December 31, 2024** as presented and on file in the Board Office.

RESOLUTION FIN 58-25: REPORTS OF THE SECRETARY AND TREASURER*

RESOLVED, the Board of Education approves reports of the Secretary and Treasurer for the period ending **December 31, 2024** Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

RESOLUTION FIN 59-25: APPROVAL OF SHARED SERVICES AGREEMENT WITH NORTHERN REGION EDUCATIONAL SERVICES COMMISSION FOR 2024-2025 SY

RESOLVED, the Board of Education approves the shared services agreement with Northern Region Educational Services Commission to provide physical therapy services at a rate of \$100.00 per hour, for the 2024-2025 school year.

OPERATIONS - C. Ziegler, Chair
Committee Meeting Report

Motion by C. Ziegler, seconded by J. Karpowich, to accept the recommendation of the Superintendent to approve and adopt motion OPS 25-25 as described below:

OPS 25-25 HS/District Facility Use Requests*

Discussion: None.

ROLL CALL:

- | | | |
|--|--------------------------|---------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - YES |
| J. Tacinelli - YES | H. Oguss - ABSENT | K. Smith - YES |
| J. Tadros - YES | C. Ziegler - YES | M. Gogel - YES |
| L. Grecco - Bloomingdale Representative - YES | | |

Motion carried 9-0-0



Motion by C. Ziegler, seconded by J. Tadros, to accept the recommendation of the Superintendent to approve and adopt motions OPS 26-25 through OPS 27-25 as described below:

- OPS 26-25 Elementary Facility Use Requests**
- OPS 27-25 School Bus Emergency Evacuation Drill Report**

Discussion: None.

ROLL CALL:

- | | | |
|---------------------------|--------------------------|---------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - YES |
| J. Tacinelli - YES | H. Oguss - ABSENT | K. Smith - YES |
| J. Tadros - YES | C. Ziegler - YES | M. Gogel - YES |

Motion carried 8-0-0

RESOLUTION OPS 25-25: HS/DISTRICT FACILITY USE REQUESTS*

RESOLVED, the Board of Education approves the following application(s) for **use of facilities** for the **2024-2025** school year:

Date	Group	Event	Place	Classification/ App. #	Fee
4/30/2025 5/2/2025	Butler / Bloomingdale Girl Scouts Troop 96522	Girl Scouts Got Talent Show	BHS Auditorium 3:30 p.m. ~ 10:00 p.m.	SY 24/25 -C1(12)	\$0.00
Tuesdays & Thursdays 4/5/2025 Through 6/15/2025	B & B United Soccer Club	Soccer Practices	BHS Memorial Field 6:00 p.m. ~ 9:30 p.m. *If a High School event takes place soccer practices will be cancelled.	SY 24/25 -B1(67)	\$0.00
Saturdays 4/5/2025 Through 6/15/2025	B & B United Soccer Club	Soccer Games	BHS Memorial Field 12:00 p.m. ~	SY 24/25 -B1(68)	\$0.00



			8:00 p.m. *If a High School event takes place soccer games will be cancelled.		
--	--	--	--	--	--

RESOLUTION OPS 26-25: ELEMENTARY FACILITY USE REQUESTS

RESOLVED, the Board of Education approves the following application(s) for **use of facilities** for the **2024-2025** school year:

Date	Group	Event	Place	Classification/ App. #	Fee
Updated Date: 1/23/2025	Butler PTA	BASE Program Zumba	ADS Music Room 2:30 p.m. ~ 3:45 p.m.	SY 24/25 -B1(42)	\$0.00
2/25/2025 3/24/2025 4/22/2025 5/27/2025	Butler PTA	4th Grade Picnic Meetings	ADS Library 6:45 p.m. ~ 9:00 p.m.	SY 24/25 -B1(63)	\$0.00
3/8/2025 3/15/2025 3/29/2025	Tri-Boro Little League	Little League Clinics	RBS Gym 9:00 a.m. ~ 1:00 p.m.	SY 24/25 -B1(64)	\$0.00
2/20/2025 2/21/2025 2/24/2025	Butler PTA	Volleyball Ticket Sales	RBS Lunchroom during lunch periods	SY 24/25 -B1(65)	\$0.00
3/28/2025	Butler PTA	Candy Bingo	RBS Multi-Purpose Room 5:00 p.m. ~ 9:00 p.m.	SY 24/25 -B1(66)	\$0.00

RESOLUTION OPS 27-25: SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

RESOLVED, the Board of Education approves the following School Bus Emergency Evacuation Drill Reports for the 2024-2025 school year:



School	Location of Drill	Drill Supervisor
P.G. Chambers	Parking Lot	Courtney Critchlaw

UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA: None.

NEW BUSINESS: None.

PUBLIC PARTICIPATION #2: None.

FOR THE GOOD OF THE ORDER: None.

ADJOURNMENT:

Motion by A. Allison, seconded by J. Karpowich, that the Butler Board of Education adopt the following resolution:

RESOLVED, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at 7:33 p.m.

Respectfully submitted,

Pamela Vargas
Board Secretary